Section B. Enrollment

Introduction

This section describes the criteria for applicants and former Auxiliarists to enroll in the Auxiliary.

B.1. Initial Enrollment

The Director is responsible for approving Auxiliary enrollments.

When an individual meets all enrollment eligibility criteria, the Director shall accept and sign their enrollment application and enter them in AUXDATA in Approval Pending (AP) status.

If this is the first time the individual has ever undergone the PSI process, then the individual shall remain in AP status until receipt of a Favorable (FAV) PSI determination from the SECCEN. If the individual has undergone a previous PSI and can provide a copy of appropriate source documentation as part of their enrollment package, then the individual shall remain in AP status until the SECCEN validates the previous PSI. In either case, the individual shall have the privileges of Auxiliary membership as described in paragraph D.2 of this chapter.

Once the SECCEN has provided either a FAV PSI determination or validation of a previous FAV PSI, the Director may place the individual in an appropriate status in AUXDATA as provided for in paragraph B.1 of Chapter 8. At that time, the individual shall have the additional privileges of Auxiliary membership as described in paragraph D.3 of this chapter. The individual may then be administered the Pledge for New Members (see Figure 3-1) at an appropriate event (e.g., next flotilla meeting).

B.2. Re-Enrollment

Former Auxiliarists who have been separated or retired from the Auxiliary may be considered for re-enrollment provided they were not disenrolled for any disciplinary action or cause. To re-enroll, such individuals must submit regular enrollment packages. The Director shall retrieve their previous AUXDATA records from the archive and place them in AP status until their PSI determinations are received. While in AP status, the individual shall have the privileges of Auxiliary membership as described in paragraph D.2 of this chapter. The Director may re-establish corresponding certifications for such an individual if the individual meets all current requirements where certification requirements exist (e.g., the Director may restore a re-enrolling Auxiliarist's Vessel Examiner certification if they meet appropriate currency maintenance requirements, but the Director may not restore a Coxswain certification until a Favorable PSI determination is received).

If an individual has received a FAV PSI determination in the past, then a copy of the source document from the SECCEN must be provided with the enrollment application to avoid having to undergo the PSI process again. If the individual has not undergone the PSI process or cannot provide a source document, then the individual shall be processed as though for initial enrollment, although all aspects of their historical Auxiliary activity (e.g., Base Enrollment Date, awards) shall still apply to this re-enrollment period.

Once the SECCEN has provided either a FAV PSI determination or validation of a previous FAV PSI, the Director may place the individual in an appropriate status in AUXDATA as provided for in paragraph B.1 of Chapter 8. At that time, the individual shall have the additional privileges of Auxiliary membership as described in paragraph D.3 of this chapter.

B.3. Employee Identification Number

When an individual has been accepted into the Auxiliary by the Director, a unique Employee Identification Number (EMPLID) is assigned. The EMPLID is critical for entering activity data, awards, and other information into AUXDATA.

The EMPLID is composed of seven digits. It replaced the old member identification number that was composed of numerical region, division, flotilla, and member designator. It shall be used as the principal means to distinguish any Auxiliarist from all others.

An Auxiliarist's EMPLID shall be rendered inactive when the Auxiliarist is disenrolled or placed in retired status. Upon return to an active status, the Director shall re-issue the original EMPLID to the Auxiliarist.

When a Flotilla is chartered, no unique EMPLIDs shall be issued.

Prologue and Pledge for New Members

The pledge you are about the take is your commitment to support the United States Coast Guard Auxiliary, an organization dedicated to the promotion of boating safety and providing assistance to the United States Coast Guard in the fulfillment of its civil functions. You accept this membership as a volunteer, and as a member you are charged with certain responsibilities and obligations. These include your willingness to support the Coast Guard Auxiliary and its purposes, to faithfully execute your duties, and to participate in its authorized programs to the best of your ability and to the extent that time and circumstances permit.

As an Auxiliarist, you enjoy certain honors and privileges, among them, wearing the Auxiliary uniform and flying the Auxiliary Ensign. Wear the uniform neatly and correctly and fly the Blue Ensign proudly. Remember that your conduct reflects directly upon the image of both the Coast Guard and the Auxiliary.

The satisfaction you derive from your Auxiliary membership will be in proportion to your level of participation in the organization's activities. The success of the Coast Guard Auxiliary will depend upon the extent of your participation and upon the quality of the Auxiliary leaders that you, the member, select.

(ASK THE AUDIENCE TO RISE)

If you feel that you can be an active and productive member of the United States Coast Guard Auxiliary, please raise your right hand and repeat after me:

"I, (your name)**, solemnly and sincerely pledge myself to support the United States Coast Guard Auxiliary and its purposes, to faithfully execute my duties, and to abide by the governing policies established by the Commandant of the United States Coast Guard."**

Figure 3-1
Prologue and Pledge for New Members